

IMBALANCE POSTING AUTHORIZATION INSTRUCTIONS

To add:

1. Log into CSI
2. In the Customer Activities Area, click on Flowing Gas / Authorization to Post Imbalances
3. Choose Authorize Imbalance post under the Customer Activity Type
5. Choose a begin date for your authorization and an end date (if applicable).
6. Next you can choose either a specific company contact or contact type for your internal contact in regards to the Imbalance
7. Click on Submit

To Edit:

1. Log into CSI
2. In the Customer Activities Area, click on the Flowing Gas/Authorization to Post Imbalances
3. Enter the search parameters and select the activity you would like to edit
4. Click on Edit Customer Activity
5. After completing changes click on submit

REQUEST FOR IMBALANCE TRADE INSTRUCTIONS

To trade an imbalance, both parties must complete, sign and fax a Request for Imbalance Trade form to Southern Star Central Gas Pipeline (SSC) at the fax number listed below.

Attn: Scheduling

Fax: (270) 852-5020

Parties may choose to use either the NAESB form or the proprietary SSC form. Both forms are available in the Informational Postings under Posted Imbalances. Either form may be completed electronically before printing for signatures or it may be printed and completed manually. For parties electing to use the NAESB form, the NAESB data sets related to imbalance trades are described in NAESB Standards 2.4.9 through 2.4.11. For information related to those data sets, go to <http://www.naesb.org/>.

Imbalances eligible for trade must be in the same operational impact (rate) area and be offsetting. Trades can be made for customer level imbalances, as well as OBA imbalances, with a like flow direction (receipt to receipt or delivery to delivery). In addition, an imbalance may be treated as an injection into or withdrawal from the shipper's storage, to the extent shipper has storage capacity available or shipper's storage inventory is sufficient to cover the imbalance.

Trades will be effective upon receipt and verification by SSC of the signed document(s) and shall be subject to Section 9.8 of SSC's FERC Gas Tariff. A party making a request for imbalance trade may withdraw the request only if the signed authorization to withdraw is received before the signature of the other party confirming the trade. No retroactive trades will be accepted.